## SAFETY

### MEDICAL & EVACUATION PROCEDURES

<table>
<thead>
<tr>
<th>EMERGENCY, dial</th>
<th>EVACUATION</th>
<th>SURVEILLANCE</th>
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<tbody>
<tr>
<td>Medical/Security</td>
<td>66</td>
<td>Follow Hotel direction to exit the premises.</td>
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</table>

| Amherst | 5257 | Convene at the 9/11 Memorial; keep clear the roadway |

| International B | 6912 |  |

### RESPONSIBILITIES:

- **Reviewers, Staff, & Guests**
  - All are to follow Hotel direction to exit building. *Then immediately* proceed to the Review's safe zone [Logan's 9/11 Memorial]. Do not block roadway. Emergency vehicles enroute and departing as well as other traffic.

- **Panel Facilitator**
  - evacuate and close Panel Room door
  - within 7 minutes report status as evacuated to Michelle Henson at the Memorial cube that all guests exited their Panel Room, #____.

- **Aldo Solares**
  - evacuate and close International ABCDE and International Prefunction area
  - within 7 minutes report status as evacuated to Michelle Henson at the Memorial cube.

- **Almin Sutton-Berkeley**
  - evacuate and close Colby, New England A, Brandeis, Amherst
  - within 7 minutes report status as evaluated to Michelle Henson at the Memorial cube.

- **Jason Conry**
  - report status summary to CDO Chair NTE 10 minutes after the alarm signal.

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*At check-in, show family SAFE EXIT ROUTES in the event of an emergency. SHOW FAMILY THE 9/11 Memorial CUBE WHERE TO FIND YOU.*